

Gordon Head Middle School PAC AGM

May 17, 2023, 7:00 p.m.
GHMS Library

MINUTES

Agenda Item
Welcome, Land Acknowledgement, Introductions
Approval of Agenda and April Minutes - approved via email
School Administration Report <ul style="list-style-type: none">• Transition Day for Grade 5's is May 18, 2023• Welcome to GHMS evening:<ul style="list-style-type: none">○ 400 people in attendance○ Slide show for families○ School walk through with student volunteers - discussed areas of the school○ Ice cream truck was a hit. Total bill \$900+; PAC agreed to cover balance.• Family Movie Night scheduled for May 26; concession with candy and popcorn sales; student volunteers to man it.• Code of Conduct updated and posted to GHMS website for 2023/2024• Grade 6 Immunizations - Tuesday
Discussion <ul style="list-style-type: none">• Electric Scooters: Electric Kick Scooter Pilot Program (BC Government):<ul style="list-style-type: none">○ The District of Saanich is not included within these Pilot Communities○ Electric kick scooters may only be operated on designated roads in participating communities of B.C.'s electric kick scooter pilot project in accordance with the provincial regulation and bylaws of the pilot community.○ It is illegal to use an electric kick scooter on a road or highway in:<ul style="list-style-type: none">▪ Any community that is not participating in the pilot project▪ A pilot community that has not yet enacted bylaws for the pilot project• Staff Appreciation Lunch: PAC approved catering rather than potluck - schedule for Wed. June 7<ul style="list-style-type: none">○ Shannon explored food options - Red Barn sandwiches and Thrifty Foods fruit tray and desserts○ Gina contacted Sea Cider for likelihood of non-alcoholic cider donation; offered a 10% discount which is \$8.54/bottle plus tax for 45 staff. PAC members approved by email the purchase of a variety of bottles. Lisa motioned; Susan seconded.○ As Special Event budget line item of \$300 not utilized this year, Susan motioned to combine it with the Staff Appreciation Lunch line item of \$100 to increase spending allotment for Lunch. Lisa seconded.• Gift/Flowers budget line item of \$100: for Tomo Vranjes' retirement<ul style="list-style-type: none">○ Suggestion of a Long & McQuade Gift Card and the donation of a book for the library in his name.

Year-End Financial Report

See attached PAC Budget Year End document

- Reimbursements: Hot Lunch, Kernels, GHMS for Non-Core Expenses, Teacher Funding Requests, Grade 6 Immunization snacks, camp Thunderbird deposit, Grade 5 Welcome ice cream truck.
- Cobb's Bread fundraising: No response to inquiries by phone or email
- Share financial documents via Google Drive - send login to PAC Executive

2022/2023 Accomplishments

- PAC Fundraisers:
 - Donation Drive = \$4365
 - Weekly Hot Lunch = \$8997.15
 - Kernels Popcorn = \$1097.16
 - Fernwood Coffee = \$385
 - Purdy's Chocolates = \$722.14
 - Bottle Drives = \$2624.50
 - Bake Sales = \$1202.90
- Supported funding the following initiatives and events, to enrich GHMS's learning environment:
 - Classroom funds of \$5070 (\$15 per student x 338 students)
 - An additional fund of \$3390 (\$10 per student) was offered to school to be used as needed, due to spending freeze
 - Field Trip funds of \$3380 (\$10 per student)
 - \$2400 to support Exploratories: Woodworking, Outdoor Education, Foods/Sewing, Dance, Drama, Arts, and Music
 - \$562.50 for BC Transit bus tickets - Grade 8 visit to Mosque
 - \$250 for Grade 6 Immunization cookies and juice
 - \$1344 towards purchase of 15 Physics kits for Grade 7 cohorts to study electricity
 - \$357 towards purchase of 26 lab coats for "Coats of Identity" year-long cross-curricular project; includes major curricular concepts, including ***Identity, Leadership, Community, as well as The First People's Principles of Learning***. Also connects to our school goals around **literacy, mental health, and well-being**. Each student has their own coat that becomes the canvas to show their learning.
 - \$1021 towards ice cream truck welcome for Orientation of new 2023/2024 Grade 6's
 - Exploration and discussions with SD61 Facilities to purchase and install scooter racks outside, as well as the construction of an outdoor learning space.
 - Year-end activities for Grade 8 classes: Camp Thunderbird, sailing, year-end dance, and celebrations
 - Sexual Health educator from Island Sexual Health
 - Gaming funds of \$3300 to the:
 - Library - purchase of 46 new books,
 - Arts: Kaleidoscope production of Frozen River for 110 students, and 12 adults
 - Technology: Supporting parent education - White Hatter digital safety workshop for parents/caregivers and additional one for students.
 - Musical Theatre program: recognition for musical accompanist, plus funds for décor/costuming.

Elections

- 2023/2024 PAC Executive:
 - Chair: Laird McLachlin
 - Vice-Chair: vacant
 - Secretary: Susan Peters
 - Treasurer: vacant
 - Fundraising Coordinator: Shannon Mycroft
 - VCPAC delegate: vacant
 - Grade 6 Parent Rep: vacant
 - Grade 7 Parent Rep: Gina Zak
 - Grade 8 Parent Rep: vacant
 - Hot Lunch Coordinator: vacant
- Hot lunch volunteers needed to check boxes of hot lunch items; one volunteer per grade cohort; 30-60 minutes per week, perhaps attach task to Parent Reps for each grade?
- Susan to create a PAC questionnaire listing PAC roles and the time allotment required for each position to hopefully interest GHMS parents to step into roles.
- Tina to send questionnaire to 2023/2024 parents via Google Docs.

2023/24 Fundraising

- Options/alternatives to be decided upon at September 2023 PAC meeting.

2023/2024 PAC Meeting Schedule

- Every 3rd Wednesday at 7:15pm
- Michelle to email Connie new schedule

Adjournment

See some of you in September 2023, otherwise a big THANK YOU to this year's PAC Executive

- ❖ Chair: Michelle Gilmour
- ❖ Vice-Chair: Laird McLachlin
- ❖ Treasurer: Lisa Grealy
- ❖ Fundraising Coordinator: Shannon Mycroft
- ❖ Victoria Confederation of PACs delegate: Susan Peters
- ❖ Grade 6 Parent Rep: Gina Zak
- ❖ Grade 8 Parent Rep: Susan Peters