

**Gordon Head Middle School PAC
Meeting**

September 21, 2022 at 7:00 p.m.
GHMS Library

Minutes

In attendance: Marc Lerman (Past Chair), Tiffanie Hanoski (Past Treasurer), Michelle Gilmour (Past Grade 6 Rep), Gina Zak (Past Grade 7 Rep), Susan Peters (VCPAC Rep), Ying Fan (Hot Lunch Coordinator), Tina Pierik (Principal), Donia Haqjo, Julena Lovegrove, Shannon Mycroft, Wendy Eckhardt, Diana Bueno, Nadia Malik, Sandy Hansen, Sarah Joannis, Yunfeng Zhao, Joe Benning, Yimei Zou, Lisa Grealy, Jennifer Hale, Sean Gamble, Laird McLachlin, Kristina Stonnell, Tania Ross, and Shawn Rankin.

1. Call to order at 7:03 pm.
 - Territorial Acknowledgement
2. Welcome and Introductions
 - It was agreed that Marc Lerman (GHMS PAC Past Chair) serve as Chair of the meeting due to a lack of PAC Executive Quorum and 2022-23 Chair and Co-Chair vacancies. Marc served strictly to administer the meeting without voting privileges as he is no longer a member of the GHMS parent community and his term as Chair ended on June 30th, 2022
3. Approval of Meeting Agenda
 - Moved by Lisa Grealy, seconded by Jennifer Hale; Approved
4. 2022-23 PAC Executive and Portfolios/Nominations
 - Motion to approve the following slate of members serving as the 2022-23 PAC Executive. Moved by Jennifer Hale, seconded by Tania Ross; Approved
 - 2022- 23 PAC Executive:
 - Chair: Michelle Gilmour
 - Co-Chair: Laird McLachlin
 - Treasurer: Lisa Grealy
 - Secretary: Vacant
 - Grade 6 Representative: Gina Zak
 - Grade 7 Representative: Vacant
 - Grade 8 Representative: Susan Peters
 - VCPAC Representative: Susan Peters
 - Portfolios
 - Hot Lunch:

- Coordinator: Ying Fan
 - Volunteer Coordinator: Deepali Shikhare
 - Website/Ordering Manager: Olivia Kompier
- Fundraising: Shannon Mycroft

5. Principal/Vice Principal Report (Tina Pierik)

Tina introduced herself as GHMS new principal replacing Shawn Boulding and outlined her extensive experience in school administration. She welcomes a collaborative approach with the parent community with the goal to support as best as possible the school's staff and student community. Tina will attend most PAC meetings and Jennifer Adamson (Vice-Principal) will attend when Tina has a scheduling conflict.

Highlights of Tina's Principal Report:

- Communication to the community:
 - Once a week, likely on Fridays, an email serving as an update and announcement of future activities will be sent to the community.
 - The school's Facebook page will be a source of information as anything of interest to the community will be posted on the page. Updates, etc will also be posted on Instagram. The school's Twitter feed is active.
 - All communication platforms mentioned will be deemed places to share information.
 - A suggestion was made to add text of morning announcements early before school or the day before to help parents prepare their children for the day. Tina will attempt to do so when possible.
- Student & Family Affordability Fund:
 - GHMS was granted \$5,000 out of the \$1.9 million received by the Greater Victoria School District. This funding is to assist families with the current affordability crisis and related concerns.
 - It can serve to help expand school meal programs, secure school supplies, and cover any fees so all students have an opportunity and the tools required to succeed in the classroom.
 - Discussion led to ideas such as:
 - funding a nutritional breakfast at school in the mornings;
 - offsetting some expenses relating to field trips; and
 - the provision of supplies such as musical instruments.
 - Tina welcomed communication on the matter to ensure the funds are best used for the GHMS community.
- Upcoming (Oct. 15, 2022) municipal and Trustee elections:
 - Tina emphasized how important it is to vote as Trustees decide on budgets and influence what happens in schools.

- Activities relating to “Meet the Candidates”, organised by VCPAC, were outlined; details will be available on the GHMS and VCPAC social media pages.
- The Welcome Back BBQ will be held on October 6th, 2022 around 5 pm, with a tour of the school and classrooms taking place between 6 pm and 6:30 pm.

6. Treasurer’s Report

- The 2022-23 Preliminary Budget was discussed. Approval of the budget takes place during the October meeting.
- Accounts Report:
 - As of August 31, 2021:
 - Chequing Account: \$ 32,936.52
 - Gaming Account: \$8,121.41
 - Paypal: \$5,455.89
 - GIC: \$10,297.03
- Teacher Funding Request: forms were distributed to teachers in early September. They are due to be submitted by October 14, 2022 for Executive adjudication.

7. Committee Reports

- Fundraising:
 - Donation Drive letter to the parent community was sent with parent/student packages in early September.
 - Bottle Drives were successful last year. The funds from the drives helped support the Grade 8s year end activities and Graduation events.
 - Purdy’s Chocolates for Winter Holiday Campaign was recommended.
 - Cobs Bread- Please mention before you purchase anything at the Shelbourne store that you are with Gordon Head Middle school as we get 5% of the sale back.
- Hot Lunch Program (Ying Fan):
 - Supply costs from the vendors have risen this year leading to an increase in Hot Lunch prices for the parent community; this has not led to any complaints.
 - The program is running smoothly and is appreciated by the parent community. It is PAC’s largest fundraiser.
 - A big thank you to Ying, Olivia, Deepali, and all parent volunteers involved in executing the program effectively.

8. VCPAC Report (Susan Peters)

NB: VCPAC 2022-23 meetings are scheduled on the 2nd Tuesday of the month at 7 pm (with the exception of December and March).

- New VCPAC President, Tracy Humphreys, is learning the ropes.
- VCPAC immediate priorities include:
 - discussion of a Friendship Centre,
 - BCCPAC Executive vacancies, and
 - Trustees elections on October 15th, 2022. VCPAC is organizing and supporting “Meet the Candidates” activities both in person and virtually.

- VCPAC is looking for parent volunteers to serve on VCPAC and District committees to ensure parents have a voice. List of committees will be made available and being a VCPAC member is not a requirement to serve on such committees.
- PAC’s may apply to VCPAC to have their BCCPAC membership paid. Application should be processed ASAP.
- VCPAC has funds directed to the supplying of student musical instruments rentals. Process of application, etc will be soon disseminated to the community.
- The case of the 2 Trustees suspension (last school year): lack of transparency, provision of legal costs for the case, definition of ministry involvement, and processes of accountability were discussed.

9. Other Business

- Exploratory: Tina reported that no one has applied for the part time position as woodworking teacher; therefore, the woodworking exploratory is not being offered this term.
- A possibility exists of sharing the job/staff (Tech teacher) with Arbutus or Cedar Hill Middle Schools, and Tina is exploring this.
- A photography exploratory is being offered instead in 2022/23.
- Basketball coaches are needed; Lambrick students are helping to run the practices, but an adult or two is needed to supervise as well.

10. Next Meeting:

- Wednesday October 19, 2022, School Library
- Meetings will be held in person unless health restrictions prevent it.

11. Adjournment at 8:07 pm