

Gordon Head Middle School PAC Meeting

November 17, 2021 at 7:00 p.m. (via Zoom Online)

MINUTES

In attendance: Marc Lerman (Chair), Erin Eastman Paulson (Recording Secretary), Tiffanie Hanoski (Treasurer), Sarah Ball (Grade 8 Rep), Shawn Boulding (Principal), Jennifer Adamson (Vice Principal), Karen Anderson, Christina Apa, Amy Jade Louie, Jennifer Hale, Deepali Shikhare, Ryee, Ping Yang, Jacqueline Sanchez, Sunzeng Yan.

Executive members regrets: Susan Peters (VCPAC Rep), Michelle Gilmour (Grade 6 Rep), Rei Stewart (Hot Lunch Program), Gina Zak (Grade 7 Rep).

1. Call to order at 7:03 p.m.

Territorial Acknowledgement

We start our gathering tonight by acknowledging the $l\acute{a}k^{w}\acute{a}n$ (lay-kwung-gen) peoples, represented by the Songhees and Esquimalt Nations, and the $W\acute{S}\acute{A}N\acute{E}\acute{C}$ (weh-saanich) peoples, represented by the Tsartlip (Sart-Lip), Pauquachin (Paw-Qua-Chin), Tsawout (Say-Out), Tseycum (Sigh-Come) and Malahat (Mal-a-hat) Nations, within whose territories Gordon Head Middle School is located.

The First Peoples have been here since time immemorial and their history in this area is long and rich. We are grateful to work together on their beautiful lands.

2. Welcome and Announcements.

Zoom recording of meetings to assist the minutes process was agreed with the agreement recordings be deleted as soon as minutes are finalized and approved.

3. Approval of Meeting Agenda Moved by Sarah Ball; Seconded by Tiffanie Hanoski; Motion Approved.

4. Approval of October 20, 2021 Meeting Minutes: Moved by Michelle Gilmour; Seconded by Marc Lerman; Approved by Executive, October 26, 2021. This motion is thus formally recorded in these minutes as an addendum.

Approval of Meeting Minutes process note: In order to make PAC meeting minutes available to the GHMS community via the school's website as soon as possible after a meeting, the PAC Executive members present at the meeting conduct a review and approval of the minutes. The record of the approval process is formally recorded as an addendum to the following meeting minutes.

5. Principal/Vice Principal Report (Shawn Boulding/Jennifer Adamson)

Shawn's Report: There was a lockdown drill on Tuesday. It is school policy that there is one to two a year with police involvement so they are familiar with the school building and processes and can lend their expertise. Four police officers attended the lockdown drill and, along with staff, they took the time to meet with each Grade 6 class as these students are new to Gordon Head Middle School and the lockdown drill with our school; they answered all the questions the students had.

Upcoming events - on November 24th there is a curriculum completion day. 1.4 days that teachers are owed for prep time that students are still in session. A form will come home with direction from the teacher whether or not your child still has work that needs to be completed and your child needs to attend school on that afternoon or whether or not you as the parent gives consent for the child to be released from school at noon on November 24th. Opportunity for supervision will be created at the school for those that need to stay at school even if they don't have work to complete.

School sports - Gordon Head seems to host a larger number of basketball games and sporting games. Visitor protocols have been followed and are going great. Our gym has not been overcrowded with parents on one side of the basketball court and everything is working really well.

Looking ahead to music concerts, December 16th is a tentative date that is being planned for an evening concert from 4:00 to 6:30 p.m. Historically music concerts have hosted 400+ people in the gym (100 performers/300 parents). With COVID protocols and people's comfort levels, GHMS is looking to do something different this year. The hope is to have some performers in the first half of the concert and then an intermission where

the first set of performers, along with their parents, leave to allow for the second seating of parents and performers for the second half of the concert. Will also be asking that only one family member accompany each student performer so the gym is not overcrowded.

Jen's Report: Presentation of draft *School's Code of Conduct*.

Motion to approve Gordon Head Middle School *Code of Conduct*: Moved by Jennifer Adamson, seconded by Jennifer Hale. Motion Approved.

GHMS Spirit Wear is on sale until Friday, November 19th. Hoodies are Gray and Blue. There are Grad Hoodies. Everything will be delivered the week before Christmas. If it is a gift, please make a note and it will be tucked aside so that you can come pick it up.

Virtual Munro's Book Fair - online and in-store purchases from November 23-30 support GHMS where half of the profits from your purchase are used to buy books for the school library. Tell Munro's Books you'd like your purchase to support Gordon Head Middle School!

School goals - *Literacy*: Students are diligently working on becoming better readers and writers.

Assessments are being done - Foundational Skills Assessments are being done (FSA's) with the grade 7's (about half of them wrote the FSA's).

Mental Health is a focus for students (and staff too) with Jessica Hoyt. One piece that stood out "No student is going to be able to self regulate if they are not with a regulated adult" and now we are in a state of emergency with our province.

Staff went to the base of Mount Doug and were for the first time physically able to be together face to face as an entire staff and do some activities.

Some of the activities were meditative - did them together as a staff - and now they can bring them to their students.

6. Treasurer's Report

Accounts Report:

As of October 31, 2021:

- Chequing Account: \$ 24,391.59 as at Oct31/2021
- Gaming Account: \$14,945.97 as at Oct31/2021
- Paypal: \$15,449.86 as at Nov16/21

- GIC: \$10,256.01

Gaming report due at the end of the month.

7. Committee Reports

a. Fundraising:

- i. Donation Drive Update:
- ii. Bottle Drive Update: Next Bottle Drive in January. We will suggest a weekend day in the New Year and tell our families to save their bottles.
- iii. Grade 8 Popcorn Fundraiser: Approximately 110 families are ordering each popcorn day. So far the fundraiser has earned \$389.00
- iv. Grocery Stores Fundraising Update: Fairways cards are available to parents.

Action Item: Sarah Ball will reach out to Sandy Hansen to get information about a few Thrifty Foods cards being pre-loaded with a big amount for the purpose of buying sushi for the Hot Lunch Program. Sarah will reach out to Hot Lunch Program coordinators to see how they feel about it.

- v. Purdy's Chocolates for Winter Holiday Campaign Update: We have a current profit of \$410.03 and sold \$1562.00 of chocolate. We are hoping to sell \$3000. Get shopping! Last day to order is Nov. 21. Final reminder will go out Friday.
 - vi. Cobs Bread Fundraising: Reminder to please mention before you purchase anything at the Shelbourne store that you are with Gordon Head Middle school as we get 5% of sale.
- b. Hot Lunch Program: All vacant Hot Lunch Program positions have been filled and transition is going well. Ying Fan is succeeding Rei as the Coordinator and will formally assume the position in January. Olivia Kompier is responsible for the program's website management and serves as the ordering manager.

Our sincere thanks to Rei who agreed to stay on for this semester to ensure the program continues to be delivered effectively. There have been no serious issues so far this year.

8. 2021-22 PAC Executive and Portfolios/Nominations

Executive:

Chair: Marc Lerman

Co-Chair: Vacant

Treasurer: Tiffanie Hanoski

Secretary: Erin Eastman Paulson

Grade 6 Representative: Michelle Gilmour

Grade 7 Representative: Gina Zak

Grade 8 Representative: Sarah Ball

VCPAC Representative: Susan Peters

Portfolios

Hot Lunch Coordinator: Ying Fan

Hot Lunch Volunteer Coordinator: Deepali Shikhare

Hot Lunch Website/Ordering Manager: Olivia Kompier

Fundraising: Vacant

9. VCPAC Report

VCPAC October 26, 2021 Meeting Update:

Vic High: There were several perspectives given during the VCPAC meeting regarding Vic High's land use issue. Recommendation is to hold any advocacy work until we are asked specifically by Vic High PAC to be involved. Vic High appears to be largely supportive of the current land use plan.

George Jay Update: George Jay will be renamed, but this process will take some time.

VCPAC has some money for topping up parent education night funds. A process will be developed and relevant information to be shared in the near future.

VCPAC will be adding another zoom subscription for use by schools.

A presentation/discussion took place on the incidence of sexual assault and human trafficking in our region, and on our schools' policies for reporting these in our district. There was discussion around whether our kids trust this process. An emphasis was made on the importance of sex education. VCPAC is looking into a parent education night on this subject as well as establishing a VCPAC special committee to deal with the subject.

Shawn's comments - fundamentals haven't changed over the years, but the sophistication and medium with which kids are engaged have changed. During a pandemic, we are seeing that kids are connected more than ever before through digital and online sources and we as adults don't always know what they are connected to. Kids too often get connected to people who pose as one thing and can get into jeopardy because they are actually unsavoury people. (Whether there are pictures shared online and then threats, it can get quite sophisticated.) The processes by which kids are subjected potentially to the sex trade and then reporting and looking for help is being looked at and reviewed constantly re: school police liaison officers. We rely so much on bystanders, close friends, for reporting and looking for help as well.

Jenn: Two organizations we have that we can tap into immediately when we have an imminent worry. One is called Safer Schools and they are experts in school security safety. Aside from our police liaison officers we have a Youth District to call on as well.

VCPAC is down to 3 executive members. They're looking for volunteers to fill vacancies.

October 26, 2021 VCPAC Meeting Minutes:

<https://vcpac.ca/vcpac-documents?task=download.send&id=911&catid=215&m=0>

VCPAC 2021-22 meetings are scheduled on the 4th Tuesday of the month at 7 pm (with the exception of December and March):

Tuesday November 23, 2021, 7 p.m.

Tuesday January 25, 2022, 7 p.m.

Tuesday February 22, 2022, 7 p.m.

Tuesday April 26, 2022, 7 p.m.

Tuesday May 24, 2022, 7 p.m.

Thank you Susan for attending the VCPAC meetings!

10. Other Business
11. Next Meeting: Wednesday January 19, 2022, 7 p.m. via Zoom
12. Adjournment at 7:52 p.m.