

# **Gordon Head Middle School PAC Meeting**

September 22, 2021 at 7:00 p.m. (via Zoom Online)

## **MINUTES**

In attendance: Marc Lerman (Chair), Erin Eastman Paulson (Recording Secretary), Tiffanie Hanoski (Treasurer), Sarah Ball (Grade 8 Rep), Susan Peters (VCPAC Representative), Rei Stewart, Shawn Boulding (Principal), Jennifer Adamson (Vice Principal), Michelle Gilmour, Wendy Eckardt, Christina Apa, Anil Apa, Christy Enwright, Rishi Sharma, Pedro Cadenas and Veronica, Leo Ji, Greg, and Shauna.

1. Call to order at 7:02 p.m.
2. Welcome and Introductions.
3. Approval of Meeting Agenda Moved by Tiffanie Hanoski. Seconded by Sarah Ball.
4. Move to approve prior meeting minutes (May 19) Moved by Susan Peters. Seconded by Tiffanie Hanoski.
5. Vice Principal Report - Jennifer Adamson

COVID some things are the same and some things are different this year. We don't have cohorts/learning groups this year so kids are free to mingle at break and at lunch.

Children have more opportunities with clubs and sports. New club starting this week: Human Rights club.

X-country has its first meet at Cedar Hill Golf Course Thursday, September 23.

Ultimate Frisbee - happening on back field.

Same this year - Zoom. Parent teacher interviews are in October. Parents are allowed to enter the school any time they want. You can come in if you have a need. Must do a health check prior to entering and sanitize upon entering the school. If you're more comfortable with being met by a staff member outside the building, please call ahead and you will be accommodated.

Other visitors/guests must be vaccinated. Volunteer/uncle, for example.  
Other COVID protocols that remain the same: sanitizing, masks, lining up, not crowding.

Assemblies - have not begun doing whole school assemblies/not launching into this. Will be doing Zoom. Allowed 50 students in the gym. Tried it with spacing and it worked ok, but it feels awkward.

Other things: Musical theatre and choir have been added by the Ministry of Health (while wearing masks).

Outdoor Ed - new exploratory. (Outside is safer). No Digital Arts this year.

No Yearbook this year - a budget cut. Please let admin know if a parent group wants to take it on. This was due to budgeted funds being transferred to the Music Program.

Due to budgeted funds reallocated to the Music Program, the Schools Learning Support position (D. Latour) is no longer responsible for the Gifted Students Program. This responsibility has been transferred to the relevant student's class teacher. There is no pullout program anymore offered for students with gifted designation. The program is happening with in class support.

GHMS is a pack in/pack out school. So all refuse and compost materials will be sent home. Our custodial time is being spent on disinfecting (COVID) and so this pack in/pack out protocol is for student safety to free up custodial time. We want composting to happen at home.

## 6. Treasurer's Report

Preliminary Budget: The preliminary/draft budget was presented at the AGM last May. It will be approved after receipt of the Teachers Requests for Funding at the October meeting.

Accounts Report:

As of September 22, 2021:

- Chequing Account: \$ 26,206.96
- Gaming Account: \$14,945.97
- Paypal: \$10,166.17

- GIC: \$10,256.01

Request for funding from teachers process: Forms have been distributed and submitted applications will be reviewed and voted on in October.

## 7. Committee Reports

### a. Fundraising:

- i. The most important fundraiser this year is the donation drive. The Donation Drive letter was distributed to parents via the school's start of school year documents envelope. Donations can be made through SchoolCash Online.
- ii. Bottle Drive: On Saturday September 18, 2021, Jasmine Haere and parent volunteers held a bottle drive on school grounds. It went well. Jasmine reported it is estimated the drive may have made approximately \$1,000. Bottle returns processing costs will affect the final amount raised.

We are looking to hold a couple more bottle drives throughout the year. The next drive may be held in January and then possible early April.

- iii. Fairway Card Update - we have Fairways cards if parents are interested.  
(We are not going to be able to do Thrifty's this year as they have changed the way they are doing accounts.) We are calling Peppers to see about getting on their fundraising list. (Sarah Ball will call and report at the next meeting.)
- iv. Purdy's Chocolates for Winter Holiday Campaign  
Anyone interested in leading this fundraiser? Christina Apa offered to help sort.
- v. Cobs Bread - Please mention before you purchase anything at the Shelbourne store that you are with Gordon Head Middle school as we get 5% of the sale back.
- vi. Popcorn - grade 8 fundraiser. Run through the Hot lunch website.

- b. Hot Lunch (Rei): Due to this year's Hot Lunch Program Coordinator volunteer having to resign, Rei Stewart has agreed to continue serving in this position until a coordinator is found or no later than the end of this term (December 2021). The Chair (Marc) and Rei discussed a contingency plan in the event a volunteer is not found. In that eventuality, Marc and Rei will conduct a coordinator program transition, etc.

We are therefore in need of a volunteer to fill this important program. Enough volunteers are available for other aspects of the program. The program is executed every Thursday with the provision of a simple lunch (no drinks, snacks or concession services due to COVID protocols).

#### 8. 2021-22 PAC Executive and Portfolios/Nominations

Michelle Gilmour was nominated by Sarah Ball to serve as Grade 6 Representative. The nomination was tabled for a vote: Motion by Erin Eastman Paulson; seconded by Tiffanie Hanoski. Approved.

##### Executive:

Chair: Marc Lerman

Co-Chair: Vacant

Treasurer: Tiffanie Hanoski

Secretary: Erin Eastman Paulson

Grade 6 Representative: Michelle Gilmour

Grade 7 Representative: Vacant

Grade 8 Representative: Sarah Ball

VCPAC Representative: Susan Peters

##### Portfolios

Hot Lunch Coordinator: Vacant

Hot Lunch Volunteer Coordinator: Deepali Shikhare

Hot Lunch Website/Ordering Manager: Carli Jarvis

Fundraising: Vacant

9. VCPAC Report

VCPAC 2021-22 meetings are scheduled on the 4th Tuesday of the month at 7 pm (with the exception of December and March):

Tuesday September 28, 2021, 7 p.m.

Tuesday October 26, 2021, 7 p.m.

Tuesday November 23, 2021, 7 p.m.

Tuesday January 25, 2022, 7 p.m.

Tuesday February 22, 2022, 7 p.m.

Tuesday April 26, 2022, 7 p.m.

Tuesday May 24, 2022, 7 p.m.

10. Other Business - No other business.

11. Next Meeting: Wednesday October 20, 2021, 7 p.m. via Zoom

12. Meeting adjourned at 7:47 p.m.