

Gordon Head Middle School

PAC Meeting Minutes

Sept. 15, 2020 at 7:00 p.m. Zoom Online Meeting

1. Call to order, welcome, and introductions. In attendance: Sarah Ball, Erin Paulson, Ann Daws, Shawn Boulding, Jennifer Pratt, Rei Stewart, Cindy Zimmer, Kirstin Lane, Jennifer Adamson, Tiffanie Hanoski, Michelle Luokko, Susan Peters, Walker Peters, Hacer Gozel, Sally Tinis, Marc Lerman, Gina Zak, Tami Fur
2. Approval of prior minutes (Motion Jennifer Pratt Seconded) and agenda (Motion Seconded by Erin Paulson).
Ann Daw Motion to approve tonight's agenda. Seconded by Jenn Pratt.
3. Treasurer's report - Tiffanie
 - Chequing Account: \$22,500
 - Gaming Account: \$11,000
 - Preliminary budget will be up on the website. Itemized, special projects will have to be gone through later on.
4. Committee Reports
 - a. Fundraising
 - i. The most important fundraiser will be the donation drive at the beginning of the year.
 - ii. We have more GH key chains available to sell in Sept. Selling for \$5.
 - b. Hot Lunch (Rei) - Have refunded those parents from last year who wanted it. Parents will be carrying over a credit into this year. May not be making as much of a profit this year. Talked about hot lunch as being a service we are doing to the families of the GHMS community.

(Shawn) Restrictions: cannot have parent volunteers inside school. Will have to set up outside. No hands on food. Have to be individually packaged.

We have 3 separate lunch hours now. 11:15 - 1st one. 12:45 last one starts eating. Food distribution needs to be thought out. Fridge access is an issue as well (re: milk). Milk delivery - school staff can take in.

Action item - Shawn will find the lunch program document and will meet/talk with the executive/Sarah.

- c. Parent Education - The district has allowances for PAC education evenings (ZOOM). Delivery may be more flexible this year. Nothing scheduled yet.

5. Principal's report

- A. Shawn: The planning and preparation by staff has really helped the students adjust to the first week. "Routine and rhythm". Direction dictated by Bonnie Henry and Public Health Office -> School District -> Schools.

Cautious approach to what school is doing. Band classes/choir/athletics/clubs and leadership are not yet happening. Commitment to educate in a safe, responsive way. Will build upon the foundational pieces. It's lean now but will branch out and add upon things as they get going.

Separate lunch periods. 3 nutrition breaks, 3 lunch periods. Want kids to feel connected within their class and cohort. Our cohorts are up to 50. All our teachers are partnered with a secondary teacher, with whom they do not need to be socially distanced or wear masks. In common spaces, expectations are that students wear masks - same for gym and washrooms. Kids are following expectations wonderfully.

Music teacher would like to offer band classes soon. Will be surveying students soon.

Athletics: expect lots of student interest. Looking at the guidelines and protocols re: COVID. On pause.

Jenn: Please feel free to contact classroom teachers or case managers with any questions or concerns. Communication is always open to reach out.

Masks and hand washing is feeling normal for students.

Parent questions: What will happen if COVID comes into the school? How will parents be notified? Shawn: If one of our

students/staff becomes ill, right away a process is followed. First, student is masked and respectfully removed from the classroom and put in the medical room. A first aid staff member will care for the student while practicing social distancing. Parents are notified, and immediately come collect the child. If the child tests negative and there is no concern, we as a school keep going as usual. If positive, the public health authority contacts the school and dictates the course of action. Student confidentiality is followed and the school follows the public health course of action.

6. Emergency Preparedness:

7. **Voting for new executive positions for 2020/ 2021 school year**

Vacant Positions

Co-chair: Marc Lerman (motioned by Sarah Ball: voted and passed)

Secretary Erin Paulson

VCPAC Representative: No nominations

Members at Large: Tania Ross, Susan Peters (motioned by Sarah Ball: Passed)

PAC 2020/21 Executive:

Chair: Sarah Ball

Co-Chair: Marc Lerman

Treasurer: Tiffanie Hanoski

Secretary: Erin Paulson

Hot Lunch Coordinator: Rei Stewart

Members at Large: Jennifer Pratt, Susan Peters, Tania Ross

VCPAC Representative (vacant)

Next meeting: October 21st at 7 p.m. via ZOOM

Other: Next meeting is scheduled for Wednesday October 21, 2020, 7 pm via Zoom.

8. Adjournment