

Gordon Head Middle School

PAC Meeting Minutes

Oct. 21, 2020 at 7:00 p.m. Zoom Online Meeting

1. Call to order, welcome, and introductions. In attendance: Sarah Ball, Erin Paulson, Shawn Boulding, Rei Stewart, Jennifer Adamson, Tiffanie Hanoski, Sally Tinis, Marc Lerman, Andrew Pitre, Tania Ross, Susan Peters
2. Approval of prior minutes. Motion to approve by Tiffanie Hanoski. Motion seconded by Marc Lerman.
Motion to approve tonight's agenda by Erin Paulson. Seconded by Tiffanie Hanoski.
3. Treasurer's report - Tiffanie
 - Chequing Account: \$21,627.59
 - Gaming Account: ... received 2020 gaming grant of \$7,020.00 now have \$17,945.97
 - Preliminary budget will be up on the website. Itemized, special projects will have to be gone through later on.
 - Balance carried forward from last year of \$3,400 and there's been \$2,300 collected this year for the online donation drive... have received donation cash/cheques and will be sorting through the donations.
 - REQUESTS FOR FUNDING FROM TEACHERS - Reviewed and Voting on
 - Families in Need (HotLunches) - Jennifer Adamson to Discuss. PAC has an \$800 budget for the families in need. We didn't broadly advertise, but we have 2 requests for support. This is an administrative matter and privacy for the families will be maintained.
 - Jeremy Ross - Sumobots 6 kits at \$30 Total each = \$180. Sarah Ball proposes to approve. Motion to approve passes. **Action Item:** Sarah Ball will email Jeremy Ross to let him know that the vote passed.
 - Jenny Gear - \$400 increase in wood prices to offset new expenses for all children in Woodshop Exploratory. Marc Lerman moves to approve Jenny Gear's \$400 expense for Woodshop. Motion to approve passes.
 - Carolyn Clarke - Scooter Stands - around \$20 each. Discussion around storage in the classroom and logistics around concerns if they need to be screwed into the floor vs another option. Could it be a woodwork project? Will check in with other teachers - not a "No" for now. We support this idea, but need more info. Motion for exploration of scooter stands for \$100 for Carolyn Clarke. Motion approved.

4. Committee Reports

a. Fundraising

- i. The most important fundraiser will be the donation drive at the beginning of the year.
- ii. We have more GH key chains available to sell in Sept. Selling for \$5. Could possibly be put on the Hot Lunch site? Rei will look into putting up. The reflective properties could help with Halloween. Shawn will put something out early next week as well.
- iii. Purdy's Chocolates (anyone willing to organize?) - Logistical concerns around COVID re: pickup and if the package is a secret. We will do it.

b. Hot Lunch (Rei) - Angie Jansen will be doing orders, and Heather Henzi will be doing the distribution.

- Tasha Diamant also offers to help with shopping.
sending out email to parents?

Pack in and pack out - re: waste. Custodians don't have time to further clean and dispose of items. On hot lunch days, parents need to put in a plastic bag in their child's backpack for waste items.

c. Parent Education - Might be some opportunities in the Spring.

5. Principal's report

A. Shawn: Group of middle school administrators get together. Happy with how things are going. Feedback that we're getting is that some are feeling a little bit isolated. Teachers as well. Middle schools are built on a team aspect and we're going against the grain on that. We are minimizing the contacts and that is the nature of where we're at.

Band music program has cranked up - learning instruments with a goal of performance, but not like what we're used to. More about skill development within the learning cohort. Band classes are just connected to learning cohorts. Will start to get towards jazz and concert bands, but there will be protocols on social distancing. Look for the jazz and concert bands to be up and running within the next month.

Athletics is still being grappled with. Meeting November 4th about

what sports will look like in middle school. Limiting right now in the middle school group - on hold for now. Big picture: struggle between schools and community sport as schools follow the ministry of health guidelines. We have to adhere to the governing bodies. Some schools have started virtual events, but outside of learning groups and cohorts physical distancing has to be maintained. Bonnie Henry only wants kids engaged in one sport at this time. PISE: important that our kids are moving each day, importance of developmental milestones and benchmarks while incorporating play. 2nd year in our school for 5 weeks.

Ask for feedback and a plea around masks: have handed out another 500 masks to forgetful kids after providing 2 masks to each student. Parents - please supply your children with 2 to 3 extra masks in a ziploc bag in their backpack. Some middle school counterparts are calling parents to provide masks when their child forgets theirs or sending students home.

B. Jennifer: immunizations - for grade 7 students that missed their Spring shot from last year and grade 6's will get theirs tomorrow.

Parent teacher interviews - great feedback. Zoom was a valuable tool, convenient and would like to offer the Zoom platform in a non-COVID world.

Parent questions: School sport & Athletics - when and if admin needs support to run programs please reach out and ask for help.

6. NEW BUSINESS: PAC Records Management (Emails and Google) - Gmail needs to be organized and managed. Marc is proposing a file list and schedule of records for retention in a simplified format. We will then vote on the proposal before work is done, so we don't worry about things disappearing. A telephone call for contacts list would be necessary for the Executive. This will be covered in next month's Executive Meeting.
7. Emergency Preparedness: Food and water has expired. (We don't have masks in the emergency kiosk). We will need more consumables that have expired. Jennifer Adamson will count up how many are needed.

8. Sarah Ball nominates Tania Ross for Member at Large. Motion passes. We motion to approve the slate of Executive positions for 2020/2021 school year. Marc Lerman seconds. Motion passes.

9. **Executive positions for 2020/ 2021 school year**

PAC 2020/21 Executive:

Chair: Sarah Ball

Co-Chair: Marc Lerman

Treasurer: Tiffanie Hanoski

Secretary: Erin Paulson

Hot Lunch Coordinator: Rei Stewart

Members at Large: Jennifer Pratt, Susan Peters, Tania Ross

VCPAC Representative (**vacant**)

Next meeting: November 18th at 7 p.m. via ZOOM

Other: Next meeting is scheduled for Wednesday November 18, 2020, 7 pm via Zoom.

10. Adjournment