

Gordon Head Middle School
PAC Meeting minutes APPROVED

April 20th 2016

Present – Brent K, Lisa W, Lesley D, Faye H, Carren D, Andrea C, Rosalyn L,

Meeting called to order at 7.05pm

Approval of prior minutes – The minutes from the February 2016 meeting were approved. A copy of all the latest minutes can be found under the Parent Info section of the GHMS website.

Update on recent events

The Bingo night went very well and made a profit of approximately \$1500. A big thank you goes out to Marion G and all the volunteers who helped out.

Upcoming Events

Transition Day for the students is going to be held on Thursday 19th May and is an opportunity for the Grade 8 students to visit their high school but also a chance for the Grade 5 students to visit GHMS. The PAC wishes to give a welcome letter to all visiting Grade 5 students and suggestions for wording can be sent to the PAC - ghmspac@gmail.com

Spring Fun Day/Games2U event in combination with Lambrick Park School has been confirmed for Wed 1st June. The process will work the same as last year with pre-sales of wrist bands happening that week as well as being available at the event. There will be some events which are being run by Lambrick Park students and these will be on a cash payment basis. This year we will also be having some food trucks on site so as a result we have decided not to offer food for sale inside the school.

The **Grade 8 celebration** will be held on Friday 17th June and initial plans are in place – such as location, DJ and decorations. Anyone interested in volunteering should contact the PAC - ghmspac@gmail.com

Committee Reports

VCPAC

There are a couple of up and coming conferences that were recently advertised on the VCPAC website - <http://www.vcpac.ca/>

Also both Lisa Woo and Brent Kelly have been nominated for awards this year so if you would like to offer some words in support of their nominations please contact VCPAC.

Treasurers' report

Carren D reviewed the current budget as of 31st March 2016 and confirmed that we have met all targets for the current school year and we are in a strong position for the new school year. Top line information includes –

Chequing Balance - \$12,495

Gaming Balance - \$3,496

GIC Balance - \$9,714

Budget Proposal

Following the budget planning meeting in March a few fundamental decisions were made –

- We will stick with the current core/non-core headings.
- It is known that the school size is decreasing so a number of line items will not be increased and pro-rated per student costs are expected to decrease.
- Over the past two years significant spending has been made on special projects. This will decrease in the next school year to ensure a healthy balance remains in our bank accounts.
- Special project spending for the next school year will be limited to Dance/Drama, Pickle ball supplies and the purchase of some more KORE stools for the sensory room.
- Some of the previous fundraising events will be reviewed by the new PAC in 2016/7. These include Bingo and the fundraising store cards (Smile cards, etc.)
- PAC Lunches will continue with four key menu choices (Pizza, Subway, Sushi, &Burrito's) and a new possibility to pay by credit card.
- The wording in the donation drive letter will be reviewed. Recommendation has been made to increase the donation amount from \$35 to \$50.

Emergency Preparation Report

All is going well with the stocking of the emergency supplies with a few more socks being purchased before the end of the year. A final review of the First Aid supplies and classroom backpacks will be done before school finishes in June. The water and granola bars will be donated to Mustard Seed and others so that new stocks can be purchased at the start of the new term. A big thank you to Lesley D who has worked so hard to get the school so well prepared and a warm welcome to Sonia S who is going to take over this role.

Playground Report

An application is being made to BCAA in an effort to secure some funding for the new playground. They are offering \$100,000 to a local community outdoor space and it is felt that we could be a good fit for this money. Quotes are still coming in from some of the possible vendors.

Anyone interested in joining the playground committee should contact Andrea C via - ghmspac@gmail.com

Principals Report –

Mr Kelly announced his retirement and talked through the upcoming changes in staffing throughout the school district. It is expected that the school enrollment will decrease for the coming year as the large group of Grade 8 students move on. It is currently planned that there will be 4 classes in each Grade for the 2016/7 school year.

Everyone is very busy with all the clubs that are available such as rugby, badminton, skateboarding, Band and Choir as well as the preparation for Track and Field.

We also have a new intake of student teachers who are very welcome and working hard in their allocated classrooms.

New Business

A question was raised about the possibility of reviving the school year book – perhaps on a smaller scale. However it was felt that it was not a realistic option and instead there should be more focus on the year end slide show including adding a link to it on the school website.

A number of key **PAC positions will be coming vacant** in Sept 2016 as students move on to their new schools. These include – Chair, Co-Chair, Fundraising Coordinator, Members-at-Large and Secretary. We also need a few select parents/guardians to take on the hot lunch program. The PAC plays an important role in fundraising and the school community so please consider supporting your students during their key middle school years. Anyone interested should contact the PAC for more information - ghmspac@gmail.com

Meeting adjourned – 8.50 pm.

Next meeting will be an AGM meeting on Wednesday 18th May 2016 at 7pm.