

**Gordon Head Middle School**  
**PAC AGM Meeting minutes**  
**May 18th 2016**  
**APPROVED**

**Present** – Brent K, Lisa W, Lesley D, Faye H, Carren D, Andrea C, Bonnie D, Marion G, Renata K, Gill M, Kevin L (incoming new Principal), Marla M, Sheri Y,

**Meeting called to order at 7.05pm**

**Approval of prior minutes** – The minutes from the April 2016 meeting were approved. A copy of all the latest minutes can be found under the Parent Info section on the GHMS website.

**Upcoming Events**

**Transition Day** for the students is going to be held on Thursday 19<sup>th</sup> May. Letters for the parents of new Grade 5 students will be issued so that parents have all relevant PAC information in their hands over the summer.

**Spring Fun Day/Games2U event** in combination with Lambrick Park School has been confirmed for Wed 1<sup>st</sup> June. The process will work the same as last year with pre-sales of wrist bands which will be handed out on June 1 and available at the event. There will be some events which are being run by Lambrick Park students and these will be on a cash payment basis. This year we will also be having some food trucks on site so as a result we have decided not to offer food for sale inside the school. Marion G has offered to prepare candy sticks for sale along with the YCI students.

The **Grade 8 celebration** will be held on Friday 17<sup>th</sup> June and initial plans are in place – such as location, DJ and decorations. A small donation of \$5 for sundae supplies will be requested from the Grade 8 parents nearer the time. Anyone interested in volunteering should contact the PAC - [ghmspac@gmail.com](mailto:ghmspac@gmail.com)

**Committee Reports**

**VCPAC**

The next VCPAC meeting will be held on 24<sup>th</sup> May at SJ Willis – details can be found at - <http://www.vcpac.ca/>

Both Lisa Woo and Brent Kelly have been nominated for awards this year so please come along to the meeting to show your support.

**Treasurers' report**

Carren D reviewed the current budget as of 30<sup>th</sup> April 2016 and confirmed that we have met all targets for the current school year and we are in a strong position for the new school year. Top line information includes –

Chequing Balance - \$8658  
Gaming Balance - \$4209  
GIC Balance - \$9714

The incoming PAC will determine whether 2015/16 excess profits will go towards the new playground. The GIC is due for renewal in February 2017 so this is a natural time to review savings.

Having provided paperwork back to 2009, Carren confirmed that she has finally been able to resolve the gaming grant problems and we have had a letter confirming that we are in good standing. An additional \$713 was received from Gaming due to under-expenditures on their end.

### **Budget Proposal**

Following the budget planning meeting in March and a few amendments following the April PAC meeting the final budget was tabled and approved. A copy of the approved budget can be found on the PAC section of the GHMS website.

### **Emergency Preparation Report**

All is in hand and going forward the only purchases will be food and water at the start of each school year. Since the kiosk is fully stocked it was decided that it was no longer necessary to provide water in each classroom kit. The incandescent flashlights in the classroom kits have also been replaced with LED lights. Lesley D has purchased a box of games, pencils, etc. to provide a distraction if needed during an emergency. The final purchase of extra socks was also completed. A new inventory list is being created and there will be one copy in the storage container and one in the office. Recommendation that supplies be reviewed and replaced as needed every 2<sup>nd</sup> or 3<sup>rd</sup> year.

### **Playground Report**

Andrea C gave Kevin L and the group an update on the state of the playground replacement plan. Community Impact Grant application submitted to BCAA. Anyone interested in joining the playground committee should contact Andrea C via - [ghmspac@gmail.com](mailto:ghmspac@gmail.com)

### **Principals Report –**

Mr. Kelly thanked Marla M for all her hard work and dedication and wished her luck in her new role as Principal at Vic West Elementary. He also welcomed Kevin L to the meeting and to his new role as Principal of Gordon Head Middle.

He also extended a heartfelt thank you to the PAC and parents who have done such a great job over the past year.

Marla M reported that the YCI bake sale went extremely well and \$750 was raised for each of the two students – Tiernan from Hillcrest and Emma from Lansdowne with the addition of a donation from the Hollow Log proceeds.

Everyone is very busy with all the clubs that are available such as rugby, badminton, skateboarding, Band and Choir as well as Track and Field.

### **New Business**

Matt Bolton has been invited by the Ministry of Education to give feedback on the rewriting of the technology parts of the new curriculum.

A new book will be going on sale in June (as seen in a recent Saanich news article) that has been co-written by students from the Lambrick Park family of schools.

Tentative dates for the 2016/7 calendar were discussed.

HUGE THANK YOU to our 'graduating' PAC executive members who have served the school so brilliantly over the past several years and to our staff and administrators heading off to new adventures of their own; best of luck to you all and your contribution to the GHMS family is so appreciated!

### **Executive 2016/7 Positions**

Nominations and voting took place and the following positions have been filled. If you are interested in putting yourself forward for any of the vacant positions then please contact the PAC via the PAC email - [ghmspac@gmail.com](mailto:ghmspac@gmail.com)

#### **Executive Positions**

Chairperson – Bonnie Dhami

Co-Chairperson - Andrea Coppard

Treasurer – Carren Dujela

Secretary – Gill Millam

Member at Large – Sheri Yager

#### **Non-Executive Positions**

PAC Lunch Coordinators – Andrea Coppard & Andrea Jaccoby

Coupon Book Sales – Bonnie Dhami

Emergency Prep – Sonia Smith

Newsletter Coordinator – Carren Dujela

Pancake breakfast Coordinator – Renata Kolodziejczyk

Playground Replacement Committee Chair – Andrea Coppard

Fundraising Coordinator – Vacant

Staff Lunch Coordinator – Vacant

VCPAC Rep – Vacant

**Meeting adjourned – 8.50 pm.  
Next meeting will be in September 2016.**